

**South Australian Local Government  
Supervisory Officers Association  
Combined Central Branch**

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**MINUTES OF SA LOCAL GOVERNMENT SUPERVISORY OFFICERS ASSOCIATION  
(COMBINED CENTRAL BRANCH) MEETING HELD AT THE RENMARK GOLF CLUB,  
RENMARK ON FRIDAY 26<sup>th</sup> JULY 2013.**

**WELCOME**

Meeting opened at 1.15pm by Vice President Michael Rankine.

Mayor Neil Martinson of the District Council of Renmark Paringa, welcomed all to the area and gave an introduction to the area, talking about current growth in the area, tourism boosts and opportunities for business that are on the increase and developments with recycled water projects. Neil Martinson has been the Mayor for 7 years, and has been in local government for 30 years.

**PRESENT AND APOLOGIES**

**Present**

Shaun Amber, David de Grancy, Paul Harrington, Fred Linke, Rod Ellis, Peter Jones, David Bendo, Tony Reynolds, Tim Sharrad, Tim Tol, Tom Murch, Craig Seekamp, Geoff Meany, Tarik Wolf, Darryl Matters, Ian Bertram, Brenton Wood, Bob Eichner, Damian Costello, Jason Templer, Keith Ward, Michael Rankine, Roy Dick, Tim Clark, Domenic Perre, Bob Andrew, Michael Allen.

**Apologies**

Luke Aberley, Greg Perry, Shane Yard, Gus White, Chad Stewart, Craig McDonald, Justin Angus, Daniel Doubell, Dean Brace, Darryl Beall, John Farrent, Brenton Maczkowiack, James Thomas, Trevor Mace, Peter Broughill, Anthony Kenning, David Cowin, John Schmidt, Allan Hogg, Richard Powell, Matthew Howe, Colin Miller, Bernie Kasza, David Hasset, Grant Smith, Michael McCauley, Scott Dorman, Matt Pike, Mal Chadwick, Rick Noble.

Apology was received from the President who could not be at the meeting due to a death in the family. Condolences are given to Trevor's wife Deb, for the passing of her mother.

**CONFIRMATION OF MINUTES**

Michael Rankine moved that the minutes of the previous SALGSOA meeting held on Friday 13th March at Ardrossan be taken as true and correct.

Seconded by Roy Dick

**CARRIED**

## FINANCE REPORT

- Domenic reported the account was \$12,789.87
- Discussion to be held later in the meeting to discuss finance in the AGM portion, in regards to members, membership fees, sponsorship fees.

**CARRIED**

## SPONSORS

- GEOFABRIC  
Shaun Amber of Geofabric gave a presentation, Geofabrics 30 year history, starting off with non woven textiles, based in Albury now branching out into drainage products, taking over companies such as Macfey and Terafix, and having a presence now in New Zealand.
- KOMATSU  
Tim Sharrad of Komatsu presented video clips of the “History of Komatsu”, and the “Boots on 2011 Customer Day” – a hands on show of Komatsu vehicles on display.
- DOWNER INFRASTRUCTURE  
David Bendo of Downer Infrastructure gave a brief description of the new Wingfield Asphalt plant for the processing of recycled asphalt pavements, which has recently been opened.

## AGENDA ITEMS

### **IPWEA / Andrew & Associates**

- Bob Andrew of Andrew and Associates, and Board member of IPWEA SA gave two presentations at today’s meeting in regards to IPWEA and Andrew & Associates
- An introduction to Andrew and Associates, drawing on their involvement with the National Standards Drawing Project and the Land Division Interest Group engineering guidelines project. Andrew and Associates are proficient in their tasks to provide these services, as is evident in scale of the projects mentioned in the presentation.
- Bob then gave a presentation and video clip of the Institute of Public Works Engineering Australia – South Australian Division. Bob wanted to make sure the IPWEA image becomes more known, especially with groups such as the SALGSOA, as IPWEA can be of service to SALGSOA needs. They can provide assistance within any facet of Infrastructure with council.
- Rod Ellis, also a predominant member of IPWEA, made mention of the Asphalt user group experiment involving 10 councils, where the ARRB are to analyse the data.
- IPWEA are also involved with the Roads Conference committee, which is to be discussed in general business.

## GENERAL BUSINESS / CORRESPONDANCE

- David Bendo spoke on behalf of the Tour De Legacy – a bike ride from Melbourne to Adelaide to raise money for Legacy. \$65,000 was raised, and the group thanked the Combined Central Branch for their donation of \$2000. Tour de Legacy will more than likely occur again in 2-3 years time.
- Suggestion from Ron Moreland (Life Member) at the last meeting for financial assistance to the treasurer / secretary of the SALGSOA-CCB for work done toward the organisation. Vice President suggested at this time with changing facets of local government and at a time where ICAC predominates the movements of councils, this item not be accepted at this time and be open for consideration at a future date.

**CARRIED**

- Vice President asked about the predominant nature of WHS in the workplace, especially with new practices introduced at the start of the year and being updated from OHS&W. Issues arising with the need to have to treat contractors and Volunteers as council employees, putting strains on resources, despite contractors being hired for their expertise in their fields, and being up to date with all things WHS, inductions and trainings still need to be carried out.

The One system – a system being adopted by councils throughout SA still needs to have manual input, and training for its productivity to come to fruition.  
Many of the documents have lots of unnecessary wording, and could be more simplified.

Tim Clark from Access Training suggested refresher training and Verification of Competency training in specific areas could cover these issues and more, for instance, the growing need in WHS to have White Card training for all staff.

- Rod Ellis spoke of a meeting held at Tonkin Consulting with organisational representatives from SALGSOA Metro, Southern & Hills, and Combined Central Branch, as well as President of IPWEA – SA and the LGA Roads Conference committee, to bring together like issues for the consideration of combining resources. IPWEA and the LGA are discussing a memorandum of understanding for common goals.

An agenda item which was to be brought back to all members of the Combined Central Branch, is because they seek to have a similar model to the Roads Conference structure in the past. It has been suggested there be representation of at least 1 member present in the committee that form the LGA's Roads Conference Committee.

A suggestion from Domenic Perre to have a letter drafted and sent to David Hitchcock of the LGA for consideration, to respond with strong support for a decision to have a nominated LG Member of the SALGSOA Combined Central Branch presence, join the Roads Conference Committee.

**CARRIED**

- Elections were called for the Positions of President, Vice President and Treasurer/Secretary for the SALGSOA Combined Central Branch.

- Domenic Perre nominated Trevor Graham of York Peninsula Council to resume position of President.  
Seconded - Tony Reynolds.

**CARRIED**

- Roy Dick nominated Michael Rankine of the Wakefield Regional Council to resume position of Vice President.  
Seconded - Tony Reynolds.

- David Bendo nominated Domenic Perre of the District Council Loxton Waikerie to resume position of Treasurer/Secretary.  
Seconded Brenton Woods

**CARRIED**

- Concern was raised at the amount of money now sitting in the CCB bank account was too high (a first ever issue of this nature). Treasurer suggested this amount would not be enough to completely cover all meetings over the next financial year however, sponsorship and membership fees are now due. Suggestion was made to reduce either membership fees or sponsorship fees, in order to entice more members to join as well as reduce the amount funds.

- Advised Metropolitan SALGSOA members have fees set at \$80 per person. Suggestion from Fred Linke to have Membership fees stay at \$50 per member or the choice of a \$200 cap per Council/Business  
Roy Dick Seconded

**CARRIED**

- Suggestion that current Corporate Sponsors stay as corporate Sponsors for another financial year free of charge from any sponsorship fees, seeing as all sponsors have not had a chance to have a CCB presentation. Any new sponsors that wish to be members will have to pay the premium cost of \$750  
Michael Rankine Seconded

**CARRIED**

- A push to have more members within councils to join the SALGSOA – CCB to be promoted via a written letter, and to be endorsed by current members. Domenic to draft a letter to be forwarded to all councils, after approval of the President.  
David de Grancy Seconded

**CARRIED**

### **NEW MEMBERS INTRODUCTION**

- Damien Costello – Rosmech
- Tim Tol – Director Infrastructure for Loxton Waikerie Council
- Paul Harrington – Team leader in Parks and Gardens for Berri Barmera Council

### **ADJOURNMENT AND DATE OF NEXT MEETING**

Meeting adjourned for Dinner at the same location (Renmark Golf and Country Club).

Next meeting set for 15<sup>th</sup> November 2013 in Clare.

Date to be confirmed, Venue to be advised.

Details to follow with Accommodation, Menu and Agenda details