

**South Australian Local Government  
Supervisory Officers Association  
Combined Central Branch**

PO Box 409 Loxton SA 5333

**President** – Trevor Graham  
**Phone** – 08 8832 0000  
**Mobile** – 0417869408  
**Fax** – 08 8853 2494  
**Email** - [dperre@loxtonwaikerie.sa.gov.au](mailto:dperre@loxtonwaikerie.sa.gov.au)

**Treasurer / Secretary** – Domenic Perre  
**Phone** – (08) 85848082  
**Mobile** – 0418841974  
**Email** – [trevor.graham@yorke.sa.gov.au](mailto:trevor.graham@yorke.sa.gov.au)

**MINUTES OF SA LOCAL GOVERNMENT SUPERVISORY OFFICERS ASSOCIATION  
(COMBINED CENTRAL BRANCH) MEETING HELD AT THE COMMERCIAL HOTEL,  
JAMESTOWN ON FRIDAY 27<sup>TH</sup> APRIL 2012.**

**WELCOME**

Meeting opened at 1.08pm by President Trevor D Graham.  
CEO of Northern Areas Council Roger Crowley welcomed all to the northern areas and gave a brief rundown of the current infrastructure and projects on the go in the area.

**PRESENT AND APOLOGIES**

**Present**

Darryl Beall, Dean Brace, Lee Braddy, Peter Broughill, Troy Carrigan, Tim Clark, David Cowin, Roy Dick, Bob Eichner, Rod Ellis, Andrew Fowkes, David Hassett, Kathryn Johnson, Peter Jones, John Klopp, Trevor Mace, Darryl Matters, Tom Murch, Brenton Pearce, Tom Pickering, Michael Rankine, Tony Reynolds, Nigel Stevens, Chad Stewart, Jason Templer, Ben Todd, Brenton Wood, Tim Sharrod, Ben Rowe, Robert Arthur, Ian Hosking, Domenic Perre, Trevor Graham.

**Apologies**

David Bendo, Paul Cleghorn, David de Grancy, Chris Fels, Allan Hogg, Darren Jones, Bernie Kasza, Trevor Kroemer, Lindsay Lawrence, Fred Linke, Rick Noble, Greg Perry, Jason Rudd, Carl Schultz, Grant Smith, Paul Spalding, Gus White, Tarik Wolf, Shane Yard, Len Wilton.

**CONFIRMATION OF MINUTES**

Trevor Graham moved that the minutes of the previous SALGSOA meeting held on Friday 25th November 2011 at Renmark be taken as true and correct

Seconded by Tony Reynolds

**CARRIED**

## PRESIDENT'S REPORT

- President welcomed the new comers to the meeting, and invited the CEO to stay for Dinner and Drinks after the meeting.
- Discussion was had about the level of Council members as compared to Industry Members being relatively even for Combined Central Branch, a level which was considered quite good in the current climate. Discussion was had about new ways to pursue Sponsorship of future meetings. Domenic to follow up with Tony Reynolds, and the Southern Hills methods, to adopt their structure.

## FINANCE REPORT

- Domenic reported the account was \$6,319.00
- Whilst most members did not pay for the entire year, the New Financial Year fast approaching will mean payment by a certain date, or membership will cease to happen.
- Membership fees will be drawn up, once sponsorship for the year has been structured in the new Financial Year.

**CARRIED**

## SPONSORS

- **Humes Holcim Australia** – Tony Reynolds and Tom Pickering thanked CCB for allowing Holcim to sponsor the meeting. No presentation was given, however Tony did say he would catch up with members during the break and for dinner with concerns or queries.
- **Roadside Services and Solutions** – Bob Eichner chose also not to present to the meeting but made himself available to members at any time during and after the meeting.
- **Statewide Hydrojet** – Michael Allen was not able to make it due to emergencies at work, but hopes any enquires made are put through to his mobile.
- **All sponsorship was well received and appreciated.**



## **AGENDA ITEMS**

### **The One System**

- Lucy Perpetua, Safety Consultant from Local Government Risk Services provided members with information on The One System Implementation Program (OSIP). Lucy talked about the difficult task of “selling” OHS&W - Every council offers resistance as a first front.
- The one system policies and procedures were rolled out from 2009 Put together in consultation with LG compensation scheme for regional areas, and started off as a 6 week program for CEOs and executive teams. It was designed to begin with metro councils, but ended up being tailored for regional councils as well.
- A common theme Lucy found was the overwhelming workload in risk assessments and legal ohs obligations, prompted the now 21 councils to run the system.
- The system allows Policies and procedures to be written for you, identifying high risk areas. Lucy and the team come in work with everyone in the organisation to identify risk hazards and start to help plan how to get them controlled.

### **LGMA Updates**

- Dianne Harris gave an update on results of the two reviews that have been undertaken on LGCS operations.
- Di explained in detail, how the Lawyers employed by LGA for LGCS Policies and Procedures are involved with ICAC and its implications for Councils and their staff.
- The LGMA have had a name change – now called LGA Procurement. This central agency has proven to be a good idea, according to the 26 Councils that were surveyed in 2010 – 2011.
- Di urged all councils to make sure they have an open and transparent paper trail process; survey result showed more help was needed in this area. Di also said a regional approach was a better way to procure deals as cost savings trend when larger tenders are called for.
- LGA Procurement now manages all Electricity, have 25 Contracts, ACCC approval and have interstate counterparts.
- Bulk Fuel Contract was still being evaluated (extended to the end of June), statistical use of fuel last year was needed across the board, to better deal with this situation.

### **Statewide Group Training**

- Barb Cox and Greg Maclean presented the Services provided by Statewide Group Training, and their evidence so far with current councils.
- They cover all SA and have Employed apprentices and trainees to businesses since 1988.
- They have 10 offices throughout SA and are a non for profit community based non government based operation.
- Currently there are 9 councils using the service; 1 using midsatate labour hire Neastar Santos Woolworths (non council).
- Their Midstate labour hire services - not apprentice School based apprenticeship is working well.
- Induction paperwork OHS&W training administration etc is all covered by the group. Information was given in particular to Horticulture, libraries, civil construct, automotive, administration, Safety Painting, Diesel Mechanics and Tourism...
- Of current members York peninsula and Karoonda are using them. Ben Rowe (present at the meeting) of Komatsu is a result of Statewide Group Training.

## **GENERAL BUSINESS / CORRESPONDANCE**

- Correspondence from Eric Rossi - now with York civil, would still like to continue his association with the SALGSOA - CCB in particular the childhood diabetes foundation.
- Kathryn Johnson asked on behalf of Len Wilton, about the ongoing discussion with road responsibility corridors.  
Trevor Graham answered with an update: after many years of debate / legal advice - it would appear the section 26 is a legal doc and the road corridor is local government responsibility however still early days. The LGA have formed a new group and are coming up with a code of how to work together with SEC26 and LG.  
DTEI says all trees on roadside are theirs - however LG are to maintain? Rest areas? Who do they belong to? Billboard permissions? Illegal dumping? Usually done by DTEI. Issue needs to be followed up.
- Question from Peter Broughill - since DTEI regional depots having departed, whose responsibility are accidents? Answer from the floor: Do the work, and then work out whom to bill the clean up to...

### **ADJOURNMENT AND DATE OF NEXT MEETING**

Meeting adjourned for Dinner at the same location (Commercial Hotel, Jamestown).

Next meeting set for September 2012 in Port Pirie – Date to be advised.

Date and Venue to be confirmed.

Details to follow with Accommodation, Menu and Agenda details